

INTERSTATE 35 COMMUNITY SCHOOL DISTRICT
405 E. NORTH STREET
TRURO, IA 50257-0079

REGULAR BOARD MEETING MINUTES

6:00 P.M.

High School Library

May 23, 2011

AGENDA

- I. Call to Order - President Leah Gray called the meeting to order at 5:59 p.m.
- II. Roll Call – Bryan Arzani, Julie Brownlee, Leah Gray, Dan Kirkpatrick, and Ken Stanley – present. Absent – none.
- III. Welcome and Recognize Visitors – There were numerous visitors in attendance to recognize the early retirees for the district: Tim Busby, Teresa Cook, Nancy Eaton, Marie Glass, Connie Kephart, and Kay Lull.
- IV. Approval of Agenda – Dan Kirkpatrick moved to approve the agenda, seconded by Julie Brownlee. Motion carried 5-0.
- V. Public Hearing: Amendment to FY2011 Budget – Administration recommends amending the non-instructional program budget for the current fiscal year from \$1,363,259 to \$1,800,000 to allow for unanticipated facilities improvement expenditures. This will not result in any increase in taxes to be paid in the fiscal year ending June 30, 2011, and is merely a formality to stay within school budget regulations. President Leah Gray declared the public hearing open. No one was present to speak at the public hearing, therefore, Gray closed the public hearing. Motion by Bryan Arzani to approve the budget amendment, seconded by Dan Kirkpatrick. Roll Call: Bryan Arzani, yes; Julie Brownlee, yes; Leah Gray, yes; Dan Kirkpatrick, yes; Ken Stanley, yes.
- VI. Open Forum – Middle School Teacher Julie Kordick was present to voice her concern regarding the movement of the Middle School computer lab.
- VII. Honoring of 2010-11 Retirees – Traditionally the district recognizes those individuals retiring at the end of the school year during May’s meeting with a presentation ceremony. After the formal presentations, members of the audience were invited to speak and the board recessed to enjoy cake and refreshments in the High School Commons.
- VIII. Consent Agenda –
 - Approval of past minutes: April 25, April 28
 - Approval of monthly bills
 - Approval of personnel
Resignations – Cari Davis (Teacher); Bill Willett (Bus Driver), Samantha Johnson (Teacher)Motion to approve consent agenda by Dan Kirkpatrick, seconded by Bryan Arzani. Motion carried 5-0.
- IX. Reports to the Board – Transportation Director Randy Jones spoke regarding the cost savings that would result from going to one bus garage in Truro as opposed to the current structure of one in each town. Business Manager Jennifer Jamison estimated that the salary savings would be approximately \$4,100 and the energy savings would be approximately \$3,000 by

going to a central bus garage. Superintendent Sundermeyer provided the board with substitute bus driver rates for comparable districts in the conference and in the area. Administration is recommending a change to bus driver pay, going from the regular driver's route pay to an hourly substitute rate.

Technology Director Jade Pospeshil reported the following topics: fixed asset inventory, cleaning out student/staff accounts, teacher's use of laptops over the summer, updating computer labs, upgrading the wireless network, and addressing warranty items on computers.

Head Cook Mary Ann Evison reported that she has been working on a solution to the schedule changes next year and providing lunch to the preschoolers. Evison is working with the Nutrition Division at the Department of Education to try to allow family style serving in the preschool classrooms next year. The cooks have been exhibiting flexibility preparing meals with all the field trips and the last day early dismissal. Evison will be working on an inventory of the commodities and other food items after the last day of school. Evison has been diligent in utilizing leftovers as much as possible and has doubled the remaining balance in the nutrition fund this year. Finally, Evison recognized her cooks for all their hard work this year in order to achieve the financial stability the fund now has.

Principal Casey Christensen reported for Tim Busby. Career day will take place at the High School on May 24th with semester tests following on the 25th and 26th. Christensen reported the state track results. There were 15 girls that participated in 13 events. Many recorded their career bests and there were even some school records broken. The girls finished 16th overall at the state track meet. The boys golf team, making it to districts, fell short of making it to state.

Principal Casey Christensen then gave his report for the elementary and middle school. Some of the end-of-year activities include assemblies for the 5-6 and 7-8 grades to recognize accomplishments and rewards for meeting ITBS goals. As teachers clean out their classrooms this spring, they are being asked to identify any outdated or unused curriculum and dispose of the discontinued textbooks. The Little Roadrunner Pre-K graduation will be held May 24th. Teacher Roxanne Beeler has organized a field day on May 25th. Finally Christensen plugged the latest edition of the 3rd grade newspaper and recognized the 3rd grade for their record profits.

Business Manager Jennifer Jamison reviewed the monthly reports with the board. Jamison estimates that the board will end the year above its fund balance goal of \$1,000,000 in the General Fund. Jamison recently attended the Iowa School Business Management Academy held in Ames on May 19-20. Topics included legislative updates, 1:1 laptop initiative from the business perspective, legal issues regarding the use of social networking for hiring and monitoring staff and students, using excel for line-item budget and negotiations, fraud indicators and actions, and special education updates. Jamison reiterated Pospeshil's report regarding fixed assets. The inventory is scheduled to begin May 24th and continue through the 26th. A final report of land, buildings, land improvements, and equipment over \$500 in value will be forthcoming in the next few weeks. Jamison informed the board of a new Governmental Accounting Standards Board (GASB) statement 54, which applies to fund

- balance restrictions. A policy has been drafted by the Iowa Association of School Boards and will be up for approval at the June board meeting.
- X. Roadrunner Recognition – Superintendent Sundermeyer recognized the following individuals and groups:
- *Angela Steinlage, Deann Strange, and Tiffany Johnson* for their coordination of the Senior Awards Night.
 - *Jeff Snider* for volunteering to create an online Google form to pilot to gather registration information from parents/guardians.
 - *James Brown* for his generous donation of a pottery kiln and two extruders for the art department.
 - *Becky Abbott, Mary Ann Evison, and Greg VanWyngarden* for organizing the Armed Forces Luncheon held on Friday, May 20.
 - *Greater Madison County Foundation* for granting the district \$2,500 towards the purchase of outdoor fitness equipment.
- XI. Cooperative Agreement for Pre-Service Clinical Placement – The University of Northern Iowa has sent us a memorandum asking for schools to participate in student teaching and other practicum experiences for teacher candidates. Motion by Bryan Arzani to approve the agreement, seconded by Julie Brownlee. Motion carried 5-0.
- XII. Summer Pay Rates – Maintenance Director Denny Clark has worked on coordinating additional temporary help for this summer – totaling approximately \$17,000 for salaries and benefits. Upon approval, letters of agreement (\$8.43 for first-time employees; \$9.43 for previous employees; and \$10 for painters) will be prepared for the following individuals:
- Madeline Sulentic (\$8.43) 35 days at 7 hours per day
 - Colton Hurst (\$8.43) 35 days at 7 hours per day
 - Allison Schultz (\$8.43) 35 days at 7 hours per day
 - Margo Bobst (\$9.43) 35 days at 7 hours per day
 - Jake Zuercher (\$9.43) 35 days at 7 hours per day
 - Tina Burkhead (\$10) 25 days at 7 hours per day
 - Jeana Schultz (\$10) 40 days at 7 hours per day
- Motion by Bryan Arzani, seconded by Ken Stanley. Motion carried 5-0.
- XIII. School District Banking Services Request for Proposal (RFP) - Revised and abbreviated RFPs were sent to the three local banks. As the deadline has passed, one proposal was received back (Union State), one has opted out (Farmers & Merchants), one had yet to respond (City State). Motion by Dan Kirkpatrick to approve Union State bank for school banking services with a contract forthcoming, seconded by Bryan Arzani. Motion carried 5-0.
- XIV. 28E Agreement with ISEBA - The Board of Directors of Iowa Schools Employee Benefits Association (ISEBA) has decided to reorganize itself as an Iowa non-profit corporation. Originally, it was an association, and Iowa law does not recognize them as business entities. The new organization will not change ISEBA's operations in any way at this time. Motion by Julie Brownlee to approve the agreement, seconded by Bryan Arzani. Motion carried 5-0.
- XV. Upcoming Dates:
- May 27 – Last day of School, 11:15 dismissal
 - June 1 – Teachers to turn in keys until August
 - June 30 – Last day of fiscal year
- XVI. Board Comments/Future Agenda Items

- Superintendent Evaluation (June)
- Substitute Bus Driver Rates (June)
- IAEP Martin Brothers Contract (June)
- ITBS / Student Achievement Goals (June)
- Board Policies, 300s & 700s (July)
- Student Handbooks (July)
- Athletic Training Facility

XVII. Adjourn – Bryan Arzani moved to adjourn. Motion approved 5-0. Meeting was adjourned at 9:04 p.m.

XVIII. Negotiations Strategy Session, (EXEMPT Iowa Code Ch. 21) – Following adjournment of the regular board meeting, the board met in exempt session to discuss salary negotiations for confidential and administrative staff. Bryan Arzani moved to conclude exempt session. Motion approved 5-0. Exempt session ended at 9:13 p.m.

Leah Gray, Board President

Jennifer Jamison, Board Secretary