

**INTERSTATE 35 COMMUNITY SCHOOL DISTRICT**  
405 E. NORTH STREET  
TRURO, IA 50257-0079

**REGULAR BOARD MEETING MINUTES**

6:00 P.M.

High School Library

June 28, 2012

**AGENDA**

- I. Call to Order - President Leah Gray called the meeting to order at 6:01 p.m.
- II. Roll Call – Julie Brownlee, Leah Gray, Dan Kirkpatrick, Ken Stanley, – present. Absent – Bryan Arzani.
- III. Welcome and recognize visitors – District patrons Tina Burkhead, and Lori Jordan. Also in attendance: district administrators and activities director.
- IV. Approval of Agenda – Motion to approve the agenda by Julie Brownlee, seconded by Dan Kirkpatrick. Motion carried 4-0.
- V. District Priorities – President Gray reviewed the following district priorities with the board to keep in the forefront as the board makes decisions that continue to move the district forward:
  - 1) Articulate and support a cohesive student-centered PK-12 vision for continuous school improvement
  - 2) Promote (Ensure/Engage in) effective teaching and relevant learning for the 21<sup>st</sup> Century
  - 3) Operate with fiscal integrity, efficiency and effectiveness
- VI. Open Forum – No one was present to address the board.
- VII. Consent Agenda –
  - A) Approval of Past Minutes: May 21, May 30
  - B) Approval of Bills
  - C) Approval of Personnel
    - Hires –Brittany Curtis (preschool); Dustin Patterson (special education); Colton Calvert (HS co-assistant football); Jordan Edgerly (Math/Science Club)
    - Resignations – Danielle Woods (wrestling cheerleading)Motion to approve consent agenda by Dan Kirkpatrick, seconded by Ken Stanley. Motion carried 4-0.
- VIII. Roadrunner Recognition – Superintendent Sundermeyer recognized the following individuals and groups:

Maddie Beeler for being named an “Elite All-State” selection for her performance in the 400 at state last month. Only four runners from the whole state (per event) are selected for this honor. She also was selected as class 2A All-State for her 200 and 400 performances. She was a class 2A all-stater last year in the 400. Beeler, also selected as a member of Team Iowa to participate in the Senior All Star Spotlight meet in Joliet, Illinois in June, was named Team Iowa’s most outstanding female performer. At that event, Maddie won the open 400, placed 2<sup>nd</sup> in the open 200, and was a member of the winning 4x400 relay team.

Elementary staff, students, and families for continuing to water our newly planted trees throughout the summer. Even with this hot, dry weather, almost all of them seem to be surviving.

Hannah Ludwig and her Art Garden Club for adding such curb appeal between the buildings. We have received lots of great compliments about the area and look forward to seeing some benches and activity there this fall.

Kaley Chicoine for the prestigious honor of being named a National Merit Finalist for the 2011-12 school year.

Interstate 35 High School for earning the *U.S. News & World Report's* bronze medal in the state of Iowa for meeting achievement and graduation criteria. There were 12 silver medal schools and 92 bronze medal schools across the state.

The Prom and After Prom Party Committees for organizing and hosting some great and memorable events for our students in early May.

Tiffany Johnson and Angela Steinlage for coordinating another successful standing-room-only Senior Awards Night.

Wyatt Oliver, Nick Peterson, Forrest Beeler, and Hunter Wearmouth, for winning the state's financial literacy video competition. As a result, a special assembly was held in late May where I-35 High School was awarded a \$1,000 technology grant, courtesy of Iowa Bankers Association, and the students received \$250 for their team to share, courtesy of EverFi, Inc.

- IX. Reports to the Board – Business Manager Jennifer Jamison previewed the new time and attendance software for the board. The new system aligns with the district priority of operating with fiscal integrity, efficiency and effectiveness as it will allow for a streamlined payroll reporting process. The current paper system requires manually checking time worked against scheduled hours, calculating hours, overtime, and differential pay, and assuring proper pay codes are utilized. The new system will incorporate all those with a simple punch of the time clock. In addition, the new system is a biometric fingerprint reader which will assure an accurate reflection of hours worked and no “buddy punching”. If an employee is missing a punch for a given day, a leave of absence (also processed within the system) will be required before the supervisor can approve the timecard for that pay period. This will alleviate manual entry of leaves in the Superintendent's office and relieve the office secretaries of the tedious recordkeeping of leaves of absence. The software comes with a variety of reports for supervisors that can be run on demand or set up to print at a given time each day. Finally, employees will have access to real time leave balances which will reduce inquiries to office secretaries and the Superintendent's office. In addition to the time and attendance report, Jamison included district financials in the board packet for the month of May. The board recessed to view a new time clock, the boiler room after removal of the old boilers, and the newly refinished gymnasium floor in the high school.

Following the recess, Bryan Arzani joined the meeting via Skype.

Activities Director Ray Condon updated the board on activities and athletics. Condon was asked about the Strength and Conditioning program going on this summer. Condon will ask Jason Smith to attend a future board meeting to introduce the board to this program.

Principal Jeff Snider reported briefly on the changes to the schedule at the high school and middle school. The high school will add a 9<sup>th</sup> period to the end of the day to allow additional academic support for freshmen and sophomore students as well as juniors and seniors on the restricted list. The academic support areas which students are placed will be based upon IA assessment scores, classroom academic needs and teacher recommendations. Juniors and seniors not on the restricted list will be allowed to leave after 8<sup>th</sup> period (2:55). Changes to the middle school schedule will be to add a Reading RTI for all students on Monday, Tuesday, Thursday and Friday, with Wednesday's RTI replaced with Homeroom/Advisory. Additionally, all students will receive Math RTI Monday through Friday through the coordination of the math coach.

- X. Secondary Schools Handbook – Principal Snider discussed recommended changes to the handbook. The tardy policy, revised at semester last year, will be a change from last year's handbook. Students are allowed to be tardy three times before any disciplinary action. An equity statement was added to the handbook in anticipation of the DE site visit this fall. The threat of physical violence to others was changed from a level 3 to a level 2 offense. Consequences for inappropriate languages were discussed at length. The recommended handbook had inappropriate language as a specific violation resulting in a level one offense. It was determined that inappropriate language could be classified under disruptive/disrespectful behavior, which would also allow for teacher discretion as to whether the offense was truly disruptive or disrespectful in nature. Dan Kirkpatrick moved to approve the Secondary Schools Handbook, seconded by Julie Brownlee. Motion carried, 5-0.
- XI. 2012-13 Salary Considerations for Non-Association Staff – The teaching and support staff associations settled for a total package of 3.88% and 4.0% respectively, so the Superintendent recommended staying within that range for those not covered by either association, for a total package of 3.88% for this group. Ken Stanley moved to approve a total package of 3.88% for non-association staff, seconded by Dan Kirkpatrick. Motion carried, 4-0. Bryan Arzani abstained.
- XII. Board Policy 605.6 Internet – Responsible Use – The update to this policy is necessary for the district to receive erate funding to reduce telephone and internet charges by approximately 60 percent. Dan Kirkpatrick moved to approve board policy 605.6 and waive its second reading, seconded by Julie Brownlee. Motion carried, 5-0.
- XIII. HF 823 (Green Cleaning) Opt-Out Resolution – The 2010 Iowa General Assembly passed, and the governor signed, HF823, which requires school districts and community colleges to either begin using environmentally safe products by July 1, 2012 or pass a resolution opting out of the mandate. The district conducted an evaluation and assessment and found current practices to be rather green without the mandate. Therefore, the Superintendent recommended a resolution to officially opt out of the regulations which begin July 1. Julie Brownlee read the following resolution and moved its approval:

ENVIRONMENTALLY PREFERABLE CLEANING PRODUCTS MADATE OPT-OUT  
RESOLUTION

Pursuant to Iowa Code 8A.318, the Interstate 35 Community School District, after an evaluation and assessment of its needs, facilities and finances has made the decision it will not participate in the Environmentally Preferable Cleaning Mandate for the following reasons:

*Potential Costs, quality of current products – many of which are “green”*

The Interstate 35 Community School District will use environmentally preferable products when it is feasible for it to do so.

Motion seconded by Dan Kirkpatrick. A roll call vote followed. Bryan Arzani, Julie Brownlee, Ken Stanley, Dan Kirkpatrick, Leah Gray – Yes. Nays – none.

- XIV. Open Enrollment Request – The request came in after the March 1 deadline and does not qualify for good cause so it is awaiting board approval. The resident district is willing to approve of the request, pending approval from Interstate 35. Motion by Bryan Arzani to approve the open enrollment request, seconded by Ken Stanley. Motion carried, 5-0.
- XV. Bids on School Vans – Ads were published for sealed bids on the two old white vans and only two bids were received for \$100 and \$253, respectively. With the Kelley Blue Book value at more than \$4,000 combined, administration does not believe these were reasonable bids and seeks to reject them. Motion by Dan Kirkpatrick to reject the bids and seek other avenues to sell the vans, seconded by Julie Brownlee. Motion carried, 5-0.
- XVI. Closed Session, per Iowa Code, Section 21.5(1)(a). Julie Brownlee moved to enter closed session “to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation,” seconded by Dan Kirkpatrick. A roll call vote followed: Bryan Arzani, Julie Brownlee, Ken Stanley, Dan Kirkpatrick, and Leah Gray – Yes. Nays – none. The board entered closed session at 7:18 p.m. Motion by Ken Stanley to resume open session at 9:42 p.m.
- XVII. Superintendent Contract Consideration - Motion to approve a 3.88% total package increase to the Superintendent’s contract by Bryan Arzani, seconded by Dan Kirkpatrick. Motion carried, 5-0.
- XVIII. Upcoming Dates
- July 23 Regular Board Meeting
- XIX. Board Comments/Future Agenda Items –
- Preschool, Elementary student handbooks (July)
  - Milk, bread, fuel, trash removal, pest control bids (July)
  - Chapter 12 student achievement goals (August)
- XX. Adjourn – Dan Kirkpatrick moved to adjourn. Motion approved 5-0. Meeting was adjourned at 9:45 p.m.

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Leah Gray, Board President

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Jennifer Jamison, Board Secretary