

INTERSTATE 35 COMMUNITY SCHOOL DISTRICT
405 E. NORTH STREET
TRURO, IA 50257-0079

SPECIAL BOARD MEETING MINUTES

5:45 P.M.
High School Library
January 23, 2012

AGENDA

- I. Call to Order - President Leah Gray called the meeting to order at 5:47 p.m.
- II. Roll Call – Julie Brownlee, Leah Gray, Dan Kirkpatrick – present. Absent – Bryan Arzani and Ken Stanley.
- III. Collective Bargaining - I-35 Education Association (IEA) Chief Negotiator Tim Bogs and teacher Eric Borlaug were in attendance to deliver an opening proposal from the IEA regarding salary negotiations for fiscal year 2012-13. Bogs delivered an opening statement before presenting the opening proposal. Bogs asked why the maximum carry forward of sick days was determined to be 97. Business Manager Jennifer Jamison stated it could be because the elimination period on the district’s long-term disability coverage is 90 days. The IDM/BAT team stipends were also discussed. Following the discussion it was decided that the next meeting for salary negotiations would be Monday, January 30, 2012.
- IV. Adjourn – Dan Kirkpatrick moved to adjourn. Motion carried, 3-0. The meeting was adjourned at 6:03 p.m.

Leah Gray, Board President

Jennifer Jamison, Board Secretary

INTERSTATE 35 COMMUNITY SCHOOL DISTRICT
405 E. NORTH STREET
TRURO, IA 50257-0079

REGULAR BOARD MEETING MINUTES

6:00 P.M.
High School Library
January 23, 2012

AGENDA

- V. Call to Order - President Leah Gray called the meeting to order at 6:03 p.m.
- VI. Roll Call – Bryan Arzani, Leah Gray, Dan Kirkpatrick – present. Absent – Julie Brownlee and Ken Stanley.
- VII. Welcome and recognize visitors – District patron Jenny Dickinson was in attendance.

- VIII. Approval of Agenda – Motion to approve the agenda by Bryan Arzani, seconded by Dan Kirkpatrick. Motion carried 3-0.
- IX. District Priorities – President Gray reviewed the following district priorities with the board to keep in the forefront as the board makes decisions that continue to move the district forward:
- 1) Articulate and support a cohesive student-centered PK-12 vision for continuous school improvement
 - 2) Promote (Ensure/Engage in) effective teaching and relevant learning for the 21st Century
 - 3) Operate with fiscal integrity, efficiency and effectiveness
- X. Open Forum – No one wished to address the board during open forum.
- XI. Consent Agenda –
- A) Approval of past minutes: December 19
 - B) Approval of bills
 - C) Approval of personnel
 - Resignation – Ashley Smith - 4th Grade Teacher; Ray Condon – Head Golf Coach pending suitable replacements
 - Hires – Bryan Sheets – Technology Specialist; Bobbie Finley – Transportation Coordinator; Bill Willett – Substitute Bus Driver; Mike Ramey – Substitute Bus Driver

Motion to approve consent agenda by Dan Kirkpatrick, seconded by Bryan Arzani. Motion carried 3-0.

District patrons Erin Thornburgh, Jennifer Baughman, and Jason Fantz joined the meeting at 6:08, 6:10, and 6:13 p.m. respectively.

- XII. Reports to the Board - Head Cook Mary Ann Evison submitted a written report to the board. Highlights included: average number of meals served, new menu items, staff absenteeism, ordering items for Mat Club tournament, Roadrunner Report article, and salad bar repairs.

Transportation Coordinator Bobbie Finley briefed the board on the recent bus inspections. All but six of the buses did not pass, with three deemed out of service, but were all fixed over Christmas break. Finley wished to recognize Bryan Arzani, Lori Jordan, and Laurie Jones for help driving to events, Jim Miller and Frank Stroh for help making necessary bus repairs, and Art Smith, Jeff Shipley, Pearl Swartzlander, Pete Wilgenbusch, and Tom Cunningham for running buses to dealers for repairs.

Buildings and Grounds Director Denny Clark’s report included updates on the following projects: new roof, downspouts, mixing valves, hot water in the elementary, energy audit, rebate usage, and outside lighting. Superintendent Eric Sundermeyer reported that he would be forming a Facilities Committee and would like to start meeting the week of February 20.

Athletic Director Ray Condon’s written report included the following highlights: storage building at football field, training on new timing system for track, and fall sports records. Condon’s report also included a copy of an e-mail sent to coaches designed to bring awareness to the recent hazing incidents across Iowa.

Principal Jeff Snider’s written report was provided to the board in advance of the meeting and included the following: past graduates return, CTE advisory committee, new tardy policy starting second semester, Iowa assessments, and middle school honor band. Finally,

Snider reported on the new math curriculum search for grades 9-12. Superintendent Sundermeyer stated that the process was to first add rigor to curriculum in grades 6-8 first, then address grades 9-12, and finally finish with the elementary. Bryan Arzani asked if this was typical, and Sundermeyer stated that “backmapping” was a common way to map and align the curriculum.

Principal Casey Christensen also provided a written report for the board along with a handout from Ed Thomas entitled “Expectations of the Football Staff.” The board remarked that the expectations were written such that “Football Staff” could be replaced by any group and still be relevant and suggested it be put on his school website. Christensen’s report included the following: preschool update – gold assessments and new iPad’s, agenda topics for January 16th professional development, new student teacher Kathy Higgins in Mr. McKinney’s room, field trips, DIBELS testing, recent tragedies, and IPI training.

Assistant Principal Geoff Tessau also provided a written report to the board which included professional development, website improvements, library software system, and mailing list update. Tessau introduced the new Technology Specialist, Bryan Sheets. Sheets has been busy taking care of tech requests and getting acclimated to the school setting. Sheets was in attendance to meet the board.

Business Manager Jennifer Jamison presented the monthly financial reports to the board.

Superintendent Eric Sundermeyer’s report included highlights from the first District Leadership Meeting which met on January 18th, Iowa Assessments, and the Governor’s Blueprint for Reform: World-Class schools.

- XIII. Roadrunner Recognition – Superintendent Sundermeyer recognized the following individuals and groups:

The newly formed District Leadership Team, comprised of teachers Tom Dannen, Jenny Dickinson, Heather Dutrey, Stephanie Good, Jenny Jones, Hannah Ludwig, Kelly McKinney, and Giget Showers for stepping up to serve on this committee to directly address District Priority 1.

The entire village it takes to pull off the weekend of the annual Rich Gray Classic showcasing tons of wrestling talent.

Giget Showers for submitting an IASB/Century Link grant to request 25 Kindle Fires to increase portable technology here. We should know by the end of this week if we are still in the running.

- XIV. Secondary Handbook Change: Tardy Policy – Before the board voted on the policy Bryan Arzani asked what prompted the change in policy. Principal Jeff Snider replied that after numerous discussions with prospective employers, it was determined that greater emphasis was needed on the importance of promptness and timeliness in the secondary school. Staff have already noticed a substantial decrease in the number of tardies since the revised policy has been announced. Following the discussion, Bryan Arzani moved to approve the tardy policy, seconded by Dan Kirkpatrick. Motion carried, 3-0.

- XV. Appoint School Committees: SIAC, CTE Advisory – Effective January 1, 2012, board-appointed committees have been mandated to strive for gender balance. Also in anticipation of the upcoming Department of Education site visit, committee members need to be formally appointed to represent the School Improvement Advisory Committee (SIAC) and Career Technical Education (CTE) Advisory Committee. SIAC members to be approved include: Roxanne Beeler, Don Brichacek, Julie Brownlee, Cindi Cassady, Kristi Daniels, Sara Darst, Karla Day, Sandy Delzell, Travis Egli, Sheri Elsen, Jason Fantz, Jamie Gelner, Leah Gray, Sara Hughes, Tracy Hutton, Julie Kordick, Hannah Ludwig, Bev Murphy, Bryan Nelson, Ellen Pontolilo, Ron Pontolilo, Sandy Smith, Patty Snyder, Angela Steinlage, Erin Thornburgh, Kim Thuente, Nicci Truman, Shellie Webb, Vicki Westerly, Kelli Wiggins, Randy Wiggins, and Nicole Williamson. CTE Advisory members to be approved include: Glen Bedwell, Mark and Rose Blackford, Julie Brownlee, Heidi Burhans, Jim and Cindi Cassady, Travis Egli, and Brian and Wendy Stanley. Motion to appoint school committees by Dan Kirkpatrick, seconded by Bryan Arzani. Motion carried, 3-0.
- XVI. Select School Audit Services– The district received Requests for Proposals (RFPs) from four firms: Burton E Tracy; Hunt & Associates; Nolte, Cornman, & Johnson; and VanMaanen and Associates. Each RFP was scored according to the evaluation criteria provided by the Auditor of State, and Hunt & Associates emerged as the top scorer due to both cost and experience. Bryan Arzani stated it would be good to get a fresh perspective. The district’s previous auditors were Nolte, Cornman, & Johnson. Motion to approve the School Audit Services Proposal by Bryan Arzani, seconded by Dan Kirkpatrick. Motion carried, 3-0.
- XVII. Resoution Authorizing Use of Individual Procurement Cards – The district will be instituting procurement cards in the near future. To do so, the board must authorize a resolution to authorize the use of such cards.
- “WHERAS, the Board of Education of the Interstate 35 Community School District has the authority to enter into an agreement with the Bank of Montreal for purchasing cards.
- NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Interstate 35 Community School District that the Board Secretary/Business Manager is authorized to enter into an Agreement with the Bank of Montreal to secure Procurement Cards for each authorized employee of the school district under such terms and conditions as approved by the Board.
- The Board of Education authorized the Board Secretary/Business Manager to execute a p-Card program agreement on its behalf.”
- Motion by Bryan Arzani to approve the resolution, seconded by Dan Kirkpatrick. Roll call vote: Bryan Arzani – yes, Dan Kirkpatrick – yes, Leah Gray – yes, nays – none.
- XVIII. Board Policies, 602.1, 602.2, 602.3, First Readings – Motion to approve the first reading of policies 602.1, 602.2, and 602.3, seconded by Dan Kirkpatrick. Motion carried, 3-0.

- XIX. Board Policy, 603.6, Physical Education – Motion to approve the policy and its regulation and waive the second reading by Bryan Arzani, seconded by Dan Kirkpatrick. Motion carried, 3-0.
- XX. Upcoming Dates –
- January 24 – Support Staff initial proposal, 5:45 p.m.
 - January 30 – Licensed Staff negotiations, 5:45 p.m.
 - February 8 – SIAC meeting, 5:45 p.m.
 - February 15 – District Leadership Team, 11:45 – 3:45 p.m.
 - February 17 – Budget workshop @ Heartland AEA
 - February 27 – Regular Board meeting
- XXI. Board Comments/Future Agenda Items –
- School calendar, 2012-13
 - Open Enrollment Out survey – Erin Thornburgh inquired about progress on this
- XXII. Negotiations Strategy Session, EXEMPT, Iowa Code 20.17 (3) – Motion by Dan Kirkpatrick to enter into exempt session, seconded by Bryan Arzani. Motion carried 3-0. The board entered exempt session at 7:05 p.m.
- XXIII. Superintendent Evaluation, CLOSED, Iowa Code 21.5 – Motion by Bryan Arzani to enter into closed session, “To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation,” seconded by Dan Kirkpatrick. Motion carried, 3-0. The board entered closed session at 8:06 p.m. Motion by Dan Kirkpatrick to end closed session and resume open session, seconded by Bryan Arzani. Motion carried, 4-0. Open Session resumed at 9:03 p.m.
- XXIV. Adjourn – Dan Kirkpatrick moved to adjourn. Motion approved 3-0. Meeting was adjourned at 9:03 p.m.

Leah Gray, Board President

Jennifer Jamison, Board Secretary