

INTERSTATE 35 COMMUNITY SCHOOL DISTRICT
405 E. NORTH STREET
TRURO, IA 50257-0079

REGULAR BOARD MEETING MINUTES

6:00 P.M.

High School Library

November 26, 2012

AGENDA

- I. Call to Order - President Leah Gray called the meeting to order at 6:02 p.m.
- II. Roll Call – Bryan Arzani, Julie Brownlee, Leah Gray, Dan Kirkpatrick, Ken Stanley, and student council representative Josh Hughes – present. Absent – none.
- III. Pledge of Allegiance – The board and audience recited the Pledge of Allegiance.
- IV. Welcome and recognize visitors – District patrons Tina Burkhead, Cindi Cassady, Chris Cummings, Jenny Dickinson, Keith Ostling, and Kris Zuercher; students Delayne Hebert and Forrest Beeler; and teacher Steve Kness.
- V. Approval of Agenda – Motion to approve the agenda by Dan Kirkpatrick, seconded by Bryan Arzani. Motion carried 5-0.
- VI. District Priorities – President Gray reviewed the following district priorities with the board to keep in the forefront as the board makes decisions that continue to move the district forward:
 - 1) Articulate and support a cohesive student-centered PK-12 vision for continuous school improvement
 - 2) Engage in effective teaching and relevant learning for the 21st Century
 - 3) Operate with fiscal integrity, efficiency and effectiveness
- VII. Open Forum – No one addressed the board during open forum.
- VIII. Consent Agenda –
 - A) Approval of Past Minutes: October 22, 2012
 - B) Approval of Bills – during the review of bills, Bryan Arzani asked for a detailed report of transportation expenses at the next board meeting.
 - C) Approval of Personnel
 - Resignations – Ray Condon (Activities Director); Jason Smith (assistant football coach)
 - Hires – Dustin Patterson (MS assistant boys basketball); Jamie Smith (associate)Bryan Arzani moved to approve the consent agenda, seconded by Julie Brownlee. Motion carried, 5-0.
- IX. Roadrunner Recognition – Superintendent Sundermeyer recognized the following individuals and groups:

Bryan Sheets and Geoff Tessau for installing the camera and television in the commons so fans can see what's going on in the gym. The system we have established has also allowed us tapes for coaches and the ability to replay the games on Interstate Communications' local access channel.

Geoff Tessau and Keri Steele for working through the special education weighted count that was due earlier this month.

Sue Meggers for her nomination as one of five Women of Innovation.

Janet Walkup for receiving a STEM grant for First Lego League. It will allow her to pay for all the registrations, trainings, and earn \$600 toward reimbursement for a new laptop.

Jenna Sandquist for being selected for the Iowa State Honor Choir. They perform Feb. 10 and 11 in Ames at 7 p.m.

Jason Smith and Student Council for hosting the POI Leadership Conference. Board member Bryan Arzani also served as the keynote speaker to the 11 school representatives.

X. Reports to the Board:

- DigiGirlz – Nine young women: Brooke Brommel, Tiffany Brown, Breanna DeAngelis, Delayne Hebert, Morgan Issiac, Alicia Lamas, Haley Schaffer, Emily Steward, and Hailey Travis recently attended a free seminar sponsored by Microsoft. Like previous years, Mrs. Zuercher accompanied them for the day. Delayne Hebert was at the meeting to report on her experience attending the seminar. At the seminar, Microsoft was promoting the Windows Surface tablet and different things that Windows has to offer. Hebert said the seminar showed girls what they could contribute to the technology field. There were representatives from colleges and businesses there. Hebert received the email of a finance person to whom she hopes to job shadow sometime in the future. Bryan Arzani asked Hebert for her biggest takeaway from the seminar to which she replied that the seminar opened her eyes to her future and what's possible in the fields of business and technology.
- Band Director Steve Kness presented his vision for the instrumental music program at Interstate 35. Kness' report included goals for enrollment in the program, marching band reinstatement and considerations, concert band, jazz band, pep band, additional band/music instructor, auditorium, and budget needs. Kness gave his perspective and experience with marching band and added that it takes money, time, and personnel for a successful program. The last set of uniforms ordered for marching band were in 1992 and included 80 uniforms for 49 members at a total cost of \$16,780. In addition to uniforms and dry cleaning, additional instruments, drums, and flags would be necessary. Transportation and storage of equipment, drill writing or software, additional instructors for drums and flags, and performance time/band camps would all have to be worked out. Kness' goals for concert band would include lessons for students in grades 5-12 which currently he is unable to accomplish with scheduling conflicts for grades 9-12. Kness would like to reinstate jazz band and begin competing. For pep band, Kness would like to add more creativity and diverse performances up to and including cheerleaders and audience participation. Kness discussed the need for an additional band/music instructor. This person would ideally bring a variety of certifications, skills, and experiences, and could be utilized throughout the music department. Kness would like to see an auditorium constructed to provide a venue for the band and community. Finally, budget increases to meet student needs such as repair costs, equipment replacement, music purchases, and

other classroom supplies. Leah Gray said that to accomplish Kness' goals it would take more than a one-man show, and stressed the need to continue a personal touch with all students. Gray asked if Kness was willing to ask for help, to which Kness agreed. The board discussed the possibility of adding a fine arts committee to complement the facilities and athletics committees.

- Department Directors and Administrator Reports

Head Cook Mary Ann Evison's report was delivered to the board at the meeting. Evison reported that she is working on getting the menu ready for certification from the Department of Education for an additional \$.06 per meal which is retroactive to October 1. Evison plans to attend a CBC meeting on Tuesday. Hostess bread was the district's current bread provider and has ceased operation effective November 16. Evison contacted Sara Lee who has agreed to take the district's account at their proposed bid from July. Evison recommends acceptance of this bid. Evison has helped with the Madrigal dinner and will help with the Mason's soup supper on Thursday. The dishwasher in the high school recently had a bearing out followed by a leak. Hobart replaced both the bearing and a seal between the motor and pump which was causing the leak. Finally, Evison wanted to recognize Kurt Millard and his welding instructor for welding a card and the rail in the steamer.

Transportation Coordinator Bobbie Finley included the usual cost and fuel transaction history on vehicles, but also a written report of topics covered at a recent transportation workshop she attended on November 19th for new transportation directors. Topics included: statutes, code and rule; pre-trip inspections; cleaning supplies on buses; D3 drivers; length students can be on buses by age; open enrolled student pick-ups; van passengers must wear seat belts; pre-trip paperwork fines if not kept; safety of school bus; students seated near safety harness; and various recommendations by Department of Education. Leah Gray praised Finley for her written report.

Activities Director Ray Condon's report was in the board packet and included recognition for fall sports as follows: Volleyball All-Conference – Jenna Sandquist (1st team setter), Rachael Wiggins (1st team hitter), and Ellen Lupkes (2nd team hitter); Cross Country 3.5 GPA and above – Megan Ellis, Shelby Spoerl, Holly McKinney (state qualifier), Jake McKinney, Josh Hughes, Maddie Albers, and Taylor Leonard; Football 3.25 GPA and above – Briar Vogel, Evan McKinney, Garrett Heckman, Forrest Beeler, Tyler Godfrey, Brady Gray, Garrett Thompson, and Zach Goering; Football All-District – Briar Vogel (1st team linebacker), Zach Goering (2nd team receiver), Tommy Bregar (2nd defensive back), and Ethan Jones (2nd team linebacker); Honorable Mention – Brady Gray (defensive end), Mitch Vipond (defensive back), and Garrett Ostling (offensive line). Numbers for winter sports are: Wrestling – 20, Girls Basketball – 16, Boys Basketball – 24, Middle School Girls Basketball – 25, MS Boys Basketball – 26, and Middle School Wrestling – 16. Condon extended a special thanks to Carl Spoerl for coaching the cross country team this fall and a reminder that the State Dance Competition is to take place November 29 at 9 a.m. at Wells Fargo Arena.

Buildings and Grounds Director Dennis Clark was in attendance and presented his report to the board. Clark discussed the new procedures for locker and restroom cleaning to

combat MRSA and Staph bacteria. Procedures include removal of student property on Friday to allow staff to sanitize lockers and restrooms over the weekend, wiping of weight room equipment daily, and mopping vs. spraying wrestling mats. Coaches and P.E. teachers were asked for assistance in student adherence to these procedures. Clark was asked by Keith Ostling why there was a delay in getting these procedures in place after the board meeting last month. Clark stated he had a representative from Capital Sanitary down to observe how custodians were cleaning the locker rooms and make suggestions. One of the suggestions was to use the C3 cleaning machine on everything including lockers which is different than past practice. Julie Brownlee asked who was being held accountable whether it is coaches or kids in following these procedures. Clark said he has purchased wipes for the kids to use after they are finished with a piece of equipment and the PE teachers and coaches were asked to work with the students to assure adherence to the procedure. Clark's report included a report of loose lap seams on the high school gym roof. A map of the loose seams was included in the packet. Approximate cost for the new gym roof is still being determined with construction to take place in spring or summer of 2013. Other updates include needed sidewalk repairs, fire marshal report corrections, elementary office carpeting, and hand sanitizer stations.

Elementary Principal Casey Christensen's report included parent-teacher conference attendance figures.

Secondary Principal Jeff Snider's report included a reminder of financial aid reporting night on December 12th; recognition to staff members who helped chaperone the middle school dance: Prisilla Boswell, Heather Dutrey, Greg VanWyngarden, Katy Downes, Dustin Patterson, and Brenda Vodraska; recap of POI Leadership Conference on November 5th led arranged by Jason Smith, student council, and Iowa Hall of Pride; congratulations to Knowledge Bowl team led by Stephanie Good who went undefeated in the POI Knowledge Bowl Championship on November 1st, members include: Josh Hughes, Travis Thornburgh, Rachael Wiggins, Megan Ellis, Jake Peters, Katie Jacobson, and Sarah Yawn; Rick Wormeli conference about differentiated assessment and grading; FFA attendance at FFA Convention in Indianapolis, Indiana and 3rd annual Agricultural Business and FFA leadership clinic hosted by Graceland University; NHS induction, new inductees: Jamal White, Riley Wearmouth, Josh Hughes, and Shelby Spoerl; and finally semester test schedules.

Business Manager Jennifer Jamison's financial reports were in the packet. Jamison compared year-to-date information with last year for the board. General fund revenues down due to loss of Ed Jobs funding and timing of Medicaid billing; expenditures up in instruction, guidance, office of principal, and transportation attributed to secretarial staffing changes and negotiated settlement. Student activity revenues down in admissions and fund raisers, but expenditures down approximately the same amount. Management fund revenues down due to decrease in levy rate; expenditures down in instruction, office of principal, and transportation due to no early retirement last year; expenditures increased in board services due to insurance increase in worker's compensation. Capital Projects fund revenues about the same, but expenditures in building improvements up due to boiler improvements and transportation due to bus

purchase. PPEL transportation expenditures down due to no vans purchased this year. Debt Service revenues are increased due to levy rate for debt; expenditures are down due to timing of debt service payments with refunded bonds. Student Nutrition fund revenues are up due to increased lunch prices and reimbursements, but expenditures are outpacing revenues at the present time by approximately \$5,000 and the fund began the year in a negative fund balance position. Jamison stated the fund would need to be closely monitored and a lunch price increase couldn't be ruled out at this point. Bryan Arzani asked for a more in-depth report about participation and how the district is reimbursed by the federal government for the next board meeting. Arzani worried that increasing lunch prices might also decrease participation, affecting federal reimbursements.

Superintendent Eric Sundermeyer's report included comments and completion dates for the citations found in the latest state fire marshal visit, areas of noncompliance cited at the Department of Education Site Visit, and takeaways from the Iowa Association of School Boards (IASB) annual convention.

School Board President Leah Gray also shared with the board what she learned at the IASB convention. Gray attended a workshop on competency-based approach which asked, "How would you use what you know?" In this type of scenario, there are no zeros, no F's, and no extra credits. Learning targets are set. Students can demonstrate proficiency more than once, and the grade is the highest level achieved during the grading period. Gray also attended a workshop on vocational classes and the need for more vocational, ag, and technology classes in these areas. She was encouraged because of the quality of programs Interstate 35 provides.

- XI. Partnership with Des Moines Central Campus – Due to recent changes in the Iowa Code, Central Campus is transitioning to a Regional Academy. As such a 28E agreement between the Des Moines Public Schools and Interstate 35 is needed. Motion to approve the 28E agreement for Des Moines Central Campus by Dan Kirkpatrick, seconded by Bryan Arzani. Motion carried, 5-0.
- XII. Second Reading of Board Policies, 900 series – The 900 series of board policies relate to school district-community relations. The policies were first reviewed at the October meeting. Motion to approve the second reading of the 900 series policies by Bryan Arzani, seconded by Dan Kirkpatrick. Motion carried, 5-0.
- XIII. Board Policies 507.3E1, 507.3E2, 507.3E3 – Policy 507.3 was updated last year, but there are three accompanying forms that were not included. Becky Abbott reviewed the forms and found revised and updated forms from the Iowa Department of Public Health and would like to replace them in the policy manual. 507.3E3 is no longer necessary as this information is collected online and not faxed. Motion by Bryan Arzani to approve policy 507.3E1 and 507.3E2 and waive the second reading and delete policy 507.3E3, seconded by Julie Brownlee. Motion carried, 5-0.
- XIV. School Budget Review Committee (SBRC) Application, 2012-13 – This state-appointed group approves circumstances for school districts to increase spending authority, including for actual enrollment and open enrollment-out. The request for SBRC on-time funding modified allowable growth for increased enrollment is \$105,618 and the request for SBRC modified allowable growth for open enrollment out is \$14,119. Motion to approve SBRC request for modified allowable growth in the amount of \$105,618 for increased enrollment

and \$14,119 for open enrollment out by Dan Kirkpatrick, seconded by Julie Brownlee. Motion carried, 5-0.

XV. Upcoming Dates:

- December 3 – No School, professional development
- December 12 – Financial Aid Night, 6:30 p.m.
- December 17 – Regular Board meeting, 6 p.m.
- December 21 – Two-hour early dismissal
- January 2 – School resumes, if snow day before Dec. 7
- January 3 – School resumes from winter break

XVI. Board Comments/Future Agenda Items

- Student disciplinary hearing – set for Thursday, November 29, 5:15 p.m.
- December – Graceland University agreement
- December – updated bread bid
- December – Matt Gillespie, Piper Jaffray
- January – Facilities walk-through
- Casey – class size and space
- Ken – facility needs assessment in correlation with funding discussion

XVII. Closed Session [21.5(1)(i)], Superintendent Evaluation – Julie Brownlee moved to enter closed session, “To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation”, seconded by Dan Kirkpatrick. A roll call vote followed: Leah Gray, Julie Brownlee, Ken Stanley, Bryan Arzani, and Dan Kirkpatrick – yes. Nays – none. Closed session commenced at 8:20 p.m. Motion to enter back into open session by Bryan Arzani, seconded by Julie Brownlee. Motion carried, 5-0. Open session resumed at 10:55 p.m.

XVIII. Adjourn – Dan Kirkpatrick moved to adjourn. Motion approved 5-0. Meeting was adjourned at 10:55 p.m.

Leah Gray, Board President

Jennifer Jamison, Board Secretary