

INTERSTATE 35 COMMUNITY SCHOOL DISTRICT
405 E. NORTH STREET
TRURO, IA 50257-0079

REGULAR BOARD MEETING MINUTES

6:00 P.M.

High School Library

May 20, 2013

AGENDA

- I. Call to Order - President Leah Gray called the meeting to order at 6:00 p.m. Roll Call –, Leah Gray, Dan Kirkpatrick, Ken Stanley, Riley Wearmouth (Student Council Representative) – present. Absent – Bryan Arzani and Julie Brownlee.
- II. Pledge of Allegiance – The board and audience recited the Pledge of Allegiance.
- III. Welcome and recognize visitors – District patrons Jan Connolly, Chris Cummings, Tina Burkhead, Jenny Dickinson, Tracy Hutton, Ellen Pontalilo, Erin Thornburgh, Rick Seely, teacher Eric Borlaug, and district administrators and directors.
- IV. Approval of Agenda – Motion to approve the agenda by Dan Kirkpatrick, seconded by Ken Stanley. Motion carried 4-0.
- V. District Priorities – President Gray reviewed the following district priorities with the board to keep in the forefront as the board makes decisions that continue to move the district forward:
 - 1) Articulate and support a cohesive student-centered PK-12 vision for continuous school improvement
 - 2) Engage in effective teaching and relevant learning for the 21st Century
 - 3) Operate with fiscal integrity, efficiency and effectiveness
- VI. Open Forum - Tracy Hutton addressed the board during open forum. She had heard the district was not offering mechanical shop next year and wanted to verify if this was the case. In addition, Hutton asked about the athletic training facility and review of the district's 10-year facility plan to see if that is the route the district was supposed to take in the plan, and also asked when the public would see any blueprints on the facility. Hutton also asked to have the school board agenda added to daily announcements. President Leah Gray stated Open Forum is designed for the public to have a voice, but the board cannot act upon any items during this part of the meeting, so administration will respond to Hutton in answer to her questions.
- VII. Honoring of 2013 Retirees – Becky Abbott, Joyce Baughman, Mary Ann Evison, and Terry Phillips will be retiring at the end of this school year. Combined, they will have 69 years at I-35 Schools. In honor of their service and dedication to the staff, students and community, the board hosted a reception for family and friends and took a brief recess until approximately 6:45 p.m. Bryan Arzani and Julie Brownlee joined the meeting at 6:47 p.m.
- VIII. Roadrunner Recognition - Superintendent Sundermeyer recognized the following individuals and groups:
Karen Reynolds and Nicci Truman for taking risks and trying one of the new math programs with their first graders;

Tim Bogs and Sherrie Gray for visiting Oskaloosa Elementary to learn more about Go Math! to share with their colleagues;

School board members President Leah Gray, Vice President Julie Brownlee, Ken Stanley, Bryan Arzani and Dan Kirkpatrick for their tireless efforts to volunteer their time and energies to help better the I-35 educational system;

Jennifer Jamison for coordinating the recently completed superintendent search process.

Jeremy Smith for sprucing up the grounds in time for graduation.

Steve Kaster for stepping up to serve as Roadrunner head football coach next season, in addition to his duties as Activities Director.

Casey Christensen and Jeff Snider for making time to prioritize the hiring of quality teachers and staff for next year.

Mary Ann Evison and Candy Millard for offering new healthy and nutritious options on the lunch line as a pilot for next year.

IX. Consent Agenda –

A) Approval of Past Minutes: April 30, May 2, 3, 4, 6, and 13

B) Approval of Bills

C) Personnel

- Resignations – Ray Condon (HS golf); Jeff Douglas (head baseball); Jordan Edgerly (Math/Science Club and HS assistant track); Jason Mehrhoff (teaching and HS assistant football; HS assistant wrestling; MS Baseball) Cathy Poole (5th grade classroom); John Reid (head MS volleyball); Vicki Westerly (prom sponsor)
 - Transfers – Shane Bregar (assistant HS football to assistant MS football); Tim McKinney (head HS volleyball to head MS volleyball)
 - Hires – Theresa Birch (Math/Science Club); Afton Bradley (MS assistant volleyball); Megan Edwards (associate); Natasha Hoyka (associate); Isaac Martinez (HS assistant baseball); Brad Nordstrom (half-time secondary math); Cindy O’Dea (associate); Dustin Patterson (HS assistant football); John Reid (MS cross country); Jim Smith (HS assistant football); Brenda Vodraska and Dinah White (Prom co-sponsors)
- Pending suitable background checks: Shaun Lehmann (elementary classroom and HS assistant football); Mallory Peterson (high school math)

Julie Brownlee moved to approve the consent agenda, seconded by Dan Kirkpatrick. Motion carried, 6-0.

X. Board Policy Review: 800 Series, First Reading – The board was provided revisions to the 800 series board policies for first reading. Bryan Arzani moved to approve revisions to the 800 series board policies, seconded by Julie Brownlee. Motion carried, 6-0.

XI. 2013-14 School Fees – Fees for textbook rental for all levels will remain the same as well as preschool tuition. The only change in fees is for lunch, with student lunches increasing 10 cents per meal and adult lunches increasing 20 cents per meal. New meal prices are as follows: PK-3 \$1.95, 4-12 \$2.20, and adult \$3.20. Textbook rentals are as follows: PK \$35, K \$40, 1-5 \$45, 6-12 \$55. Preschool Tuition is as follows: 3 yr. half-days \$160/mo., 4 yr. full day \$80/mo. and half-day \$40/mo. Julie Brownlee moved to approve the 2013-14 school fees, seconded by Dan Kirkpatrick. Motion carried, 6-0.

- XII. 2013-14 Student Teaching Agreement with Northern Iowa – This is an agreement to have UNI student teachers placed at Interstate 35. Motion by Bryan Arzani to approve the 2013-14 Student Teaching Agreement with Northern Iowa, seconded by Dan Kirkpatrick. Motion carried, 6-0.
- XIII. High School Gymnasium Roof Replacement – Rick Seely from OPN Architects was present to discuss roofing needs for the HS Gymnasium. The roof is now at the recommended replacement age of 20 years. Seely said there were three options: 1) materials equivalent to what it is today, 2) same materials, but increased insulation, and 3) remove ballast and cover another way. The agreement is to authorize OPN to develop the plans and specifications for the roofing replacement. The request for bids will include the different alternates discussed and the board can choose to approve or reject. Dan Kirkpatrick asked about the possibility of rebates, and Seely said there would probably be some, but they would be minimal. Julie Brownlee asked what if the board chooses not to replace the roof at this time. Seely said the alternative would be continued degradation of the roof, and potential for leaks, etc. Julie Brownlee moved to approve the agreement with OPN as architects on the High School Gym Replacement project, seconded by Dan Kirkpatrick. Motion carried, 6-0.
- XIV. Temporary Summer Help – Geoff Tessau, Rick Gray, and Kenny Erwin have selected the following individuals for temporary summer help:
- Maintenance: Katie Burkhead, Delaney Harper, Shiane McKinney, Angelo Medonia, and Nicole Reed
 - Painters: Tina Burkhead and Jeana Schultz
- Dan Kirkpatrick moved to approve the temporary summer help, seconded by Julie Brownlee. Motion carried, 6-0.
- XV. Execute Agreements with Bankers Trust Company relating to issuance of notes – This resolution and agreement with Bankers Trust Company appoints them as the district’s agent to receive the principal and interest payments and send those to the bondholders on behalf of the district. Bryan Arzani introduced the following resolution and moved its adoption:

RESOLUTION APPOINTING BANKERS TRUST COMPANY OF DES MOINES, IOWA, TO SERVE AS PAYING AGENT, NOTE REGISTRAR, AND TRANSFER AGENT, APPROVING THE PAYING AGENT, NOTE REGISTRAR AND TRANSFER AGENT AGREEMENT AND AUTHORIZING THE EXECUTION OF SAME

WHEREAS, pursuant to the provisions of the Iowa Code, \$1,035,000 General Obligation School Capital Loan Refunding Notes, Series 2013, dated June 3, 2013, have been sold and action should now be taken to provide for the maintenance of records, registration of Notes, and payment of principal and interest in connection with the issuance of the Notes; and

WHEREAS, this Board has deemed that the services offered by Bankers Trust Company of Des Moines, Iowa, are necessary for compliance with rules, regulations, and requirements governing the registration, transfer and payment of registered Notes; and

WHEREAS, a Paying Agent, Note Registrar and Transfer Agent Agreement (hereafter “Agreement”) has been prepared to be entered into between the School Board and Bankers Trust Company.

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF DIRECTORS OF THE INTERSTATE 35 COMMUNITY SCHOOL DISTRICT, IN THE COUNTIES OF CLARKE, MADISON, AND WARREN, STATE OF IOWA:

Section 1. That Bankers Trust Company of Des Moines, Iowa, is appointed to serve as Paying Agent, Note Registrar, and Transfer Agent in connection with the issuance of \$1,035,000 General Obligation School Capital Loan Refunding Notes, Series 2013, dated June 3, 2013.

Section 2. That the Agreement with Bankers Trust Company of Des Moines, Iowa, is approved and that the President of the School Board and Secretary are authorized to sign the Agreement on behalf of the School District.

Julie Brownlee seconded the motion to adopt. A roll call vote followed: Ayes – Leah Gray, Bryan Arzani, Ken Stanley, Dan Kirkpatrick, and Julie Brownlee. Nays - none. The President declared the resolution adopted.

- XVI. Approval of Tax Exemption Certificate – The Tax Exemption Certificate is an important document that contains information about calculated yield of the notes as well as covenants and obligations the district must follow. Tax exemption is based in part on the fact that the use of the facilities financed with the notes will be used for the public and not for private trade or any non-tax-exempt entity’s use. In addition, the district certifies that it will not issue more than \$15 million in tax-exempt debt and not more than \$5 million in non-construction related debt during calendar year 2013. Finally the district agrees to adhere to the restrictions regarding investment of the note proceeds with this certificate. Motion to approve the Tax Exemption Certificate by Bryan Arzani, seconded by Dan Kirkpatrick. A roll call vote followed: Ayes – Leah Gray, Julie Brownlee, Ken Stanley, Bryan Arzani, and Dan Kirkpatrick. Nays – none.
- XVII. Approval of Continuing Disclosure Certificate – The Continuing Disclosure Certificate is a written agreement between the underwriter (purchaser of notes) and issuer (district). It represents the district’s promise to provide annual financial information and operating data and “event notices” to the bond holders. Further the certificate states what financial information and operating data must be disclosed by the district as well as which events trigger the obligation to provide “event notices”. Motion by Julie Brownlee to approve the Continuing Disclosure Certificate, seconded by Bryan Arzani. A roll call vote followed: Ayes – Leah Gray, Julie Brownlee, Ken Stanley, Bryan Arzani, and Dan Kirkpatrick. Nays – none.
- XVIII. Resolution Authorizing Issuance of the Notes – This is the final action to sell the General Obligation refunding notes and levy the tax to pay for the notes in order to achieve the savings by refinancing current Capital Loan Notes. Julie Brownlee introduced the following resolution and moved its adoption:

RESOLUTION AUTHORIZING THE ISSUANCE OF \$1,035,000 GENERAL OBLIGATION SCHOOL CAPITAL LOAN REFUNDING NOTES, SERIES 2013, IN THE AMOUNT OF \$1,035,000, AND LEVYING A TAX FOR THE PAYMENT THEREOF AND AUTHORIZING THE EXECUTION OF A LOAN AGREEMENT

WHEREAS, the Interstate 35 Community School District in the Counties of Clarke, Madison, and Warren, State of Iowa, is a public school corporation duly incorporated, organized and existing under and by virtue of the Constitution and laws of the State of Iowa; and

WHEREAS, in accordance with Iowa Code 298.2 and at a meeting called by the President, the Board of Directors of the Interstate 35 Community School District called an election to submit to the voters at the special school election of the School District, held on September 11, 2007, the following proposition:

Shall the Board of Directors of the Interstate 35 Community School District in the counties of Warren, Clarke, and Madison, State of Iowa, for the purpose of purchasing and improving grounds; constructing schoolhouses or buildings and opening roads to schoolhouses or buildings; purchasing of buildings and the purchase of equipment; paying debts contracted for the erection or construction of schoolhouses or buildings, not including interest on bonds; procuring or acquisition of libraries; repairing, remodeling, reconstructing, improving, or expanding the schoolhouses or buildings and additions to existing schoolhouses; expenditures for energy conservation; renting facilities under Chapter 28E; purchasing transportation equipment for transporting students; lease purchase option agreements for school buildings or equipment; or purchasing equipment authorizing by law; or for any purpose or purposes now or hereafter authorized by law, be authorized for a period of ten (10) years, to levy annually, as determined by the board, a voter-approved physical plant and equipment levy not to exceed One Dollar and Thirty Four Cents (\$1.34) per One Thousand Dollars (\$1,000) of the assessed valuation of the taxable property within the school district, commencing with the levy for collection in the fiscal year ending June 30, 2009?

And gave notice of the election and of the proposition; and

WHEREAS, the election was held on September 11, 2007, and the proposition was legally submitted and the vote was 210 “YES” votes and 176 “NO” votes, with a majority of the total votes cast carried and adopted the proposition; and

WHEREAS, in order to make immediately available to the District the proceeds of the voted tax (the “Voted Tax Levy”), Iowa Code section 297.36 authorizes the Board of Directors to enter into loans in anticipation of the collection and to repay from the proceeds of the Voted Tax Levy; and

WHEREAS, the Board of Directors of the District issued General Obligation School Capital Loan Notes, Series 2008, in the amount of \$1,850,000 dated May 1, 2008; and

WHEREAS, the Interstate 35 Community School District is in need of funds to pay costs of refunding existing general obligation capital loan note indebtedness, as set forth in Schedule A attached to this Resolution, and it is deemed necessary and advisable that the Interstate 35 Community School District should issue its General Obligation Capital Loan Refunding Notes in the amount of \$1,035,000 for this purpose; and

WHEREAS, it presently appears that the benefits may be realized and at the same time savings may be effected by refunding the Notes set forth in Schedule A; and

WHEREAS, after investigation of the availability of loans in anticipation of the collection of this voted tax levy authorized on September 11, 2007, the form of Loan Agreement is prepared and placed on file with the Secretary of the Board of Directors; and

WHEREAS, the Loan Agreement should be approved as in the best interests of the School District:

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF DIRECTORS OF THE INTERSTATE 35 COMMUNITY SCHOOL DISTRICT IN THE COUNTIES OF CLARKE, MADISON, AND WARREN, STATE OF IOWA:

Dan Kirkpatrick seconded the motion to adopt. A roll call vote followed: Ayes – Leah Gray, Bryan Arzani, Ken Stanley, Dan Kirkpatrick, and Julie Brownlee. Nays- none. The President declared the resolution adopted.

XIX. Administrative and Departmental Reports

A) Iowa Core Implementation Self-Study – Superintendent Sundermeyer reported the District Leadership Team has been reviewing the Iowa Core Self-Study and Implementation Handbook. The Team has identified areas for next steps to achieve the

six outcomes: Leadership, Community, Schools, Alignment, Professional Development, and Instruction.

Reports from the Head Cook, Transportation Coordinator, and Activities Director were included in the board packets. These individuals were not in attendance at the meeting, thus didn't deliver their reports to the board.

Assistant Principal Geoff Tessau reported on his areas of responsibility. Tessau is currently working on the implementation of a new student information system. Interstate 35 is one of the last few districts in Iowa on the current system: Administrator's Plus. The new system, PowerSchool, is one of the most popular student information systems in Iowa, and AEA10 can host and support the implementation. The current data will need to be exported from Admin Plus and sent to PowerSchool to be added to that system, which will up by the start of the next school year. Julie Brownlee was concerned about the security of the data being exported and sent to PowerSchool. Tessau stated he has a security webinar later in the training, and will address Brownlee's concerns at that time to assure data is secure in the transmission.

Principal Casey Christensen's report highlighted the DIBELS test results and those not meeting composite score cutoffs.

Principal Jeff Snider updated the board on progress made towards SIAC goals following results of the Iowa Assessments, Snider also discussed the horsemanship program facilitated by Dean of Students, Rose Dickinson, and highlighted graduation and the many activities leading up to it.

Business Manager Jennifer Jamison reviewed the financial reports for both March and April. She highlighted the treasurer's report, and the interest earned in just 6 weeks in the money market which has surpassed interest earnings for the entire previous year. Jamison also updated the functional budget to reflect the amendment and reported that the General Fund should finish with a positive change in fund balance at year-end.

XX. Board Comments/Future Agenda Items

Board Learning – President Leah Gray has requested that the Board undergo a self-assessment. This is offered by the superintendent search firm, Ray and Associates, at no charge. It will provide a better understanding of the governance process, and efficiency and effectiveness of the district's programs.

A) I-35 Fitness Facility Update – Bryan Arzani led the presentation updating the board on the I-35 Fitness Facility. Arzani said it was a process that started about three years ago when committee members reviewed the Middle School athletic handbook. At the time the handbook had no vision and wasn't connected to the overall vision of the district. There was a huge fallout rate in athletics from Little League to Middle School to High School. As a result the committee rewrote the handbook with a focused vision to hold members accountable. The committee continued its efforts and the level of competitiveness in PE changed. Fitness that is based on people or fads don't have success when those people or fads go away, resulting in a decrease in performance. So a new school fitness philosophy was developed, with staff, students, and the facility

responsible for its success. Arzani reviewed the schematic design of the proposed fitness facility along with the various options of activities. Arzani said there has never been a better time to borrow against sales tax. The current facilities don't offer adequate space for all students and athletes. Jan Connolly asked about community input and who writes the curriculum. Jeff Snider said developing the PE curriculum is part of next year's professional learning. Community input will be provided during the public hearing before the board approves the plans, specifications, budget, and form of contract for the project.

- Upcoming Dates:
 - May 31 – Last day for students; two-hour early dismissal
 - June 3 – Last day for teachers
 - June 17 – School Board meeting, 6 p.m.
- Future Agenda Items:
 - 900 Series (June)
 - Non-collective bargaining contracts (June)
 - I-35 Fitness Facility Design specs (June)

- XXI. Negotiations Strategy – Exempt – The board entered into exempt session at 8:26 p.m. to discuss salary and contract considerations for the non-association staff including administrators, superintendent's office secretaries, dean of students, technology specialist, and department coordinators.
- XXII. Adjourn – Julie Brownlee moved to adjourn. Motion approved 5-0. Meeting was adjourned at 9:19 p.m.

Leah Gray, Board President

Jennifer Jamison, Board Secretary