

INTERSTATE 35 COMMUNITY SCHOOL DISTRICT
405 E. NORTH STREET
TRURO, IA 50257-0079

BOARD WORK SESSION MEETING MINUTES

5:30 P.M.

High School Library

September 23, 2013

AGENDA

- I. Call to Order - President Julie Brownlee called the meeting to order at 5:34 p.m.
- II. Roll Call – Julie Brownlee, Dan Kirkpatrick, Ken Stanley – present. Absent – Leah Gray and Bryan Arzani.
- III. Approval of Agenda – Motion to approve the agenda by Dan Kirkpatrick, seconded by Ken Stanley. Motion Ayes 3 Nays 0.
- IV. Press Box Naming Proposal- Superintendent Dr. Craig shared information on the naming of the press box. There is an informal proposal to administration regarding the naming of the press box for longtime I35 announcer, Carroll Hayden, who has been with the district for 44 years. Board members Dan Kirkpatrick said it was a good idea, and Ken Stanley said a previous administrator said the naming is forever and should there be a time limit on the naming of the district properties. Superintendent, Dr. Craig recommended the board to consider establishing a policy to address these concerns. Kirkpatrick asked if we should have a survey to get these types of concerns for the future. Julie Brownlee commented that the policy should be set and then to reach out to the Hayden's to see if it is okay. Julie said to check with IASB to see if anything has been drafted for a policy on this.
- V. Board Priorities and Superintendent Evaluation- Superintendent Dr. Craig said he would share information on this when the entire school board is present. Superintendent Craig said he will share some of these at the next work session meeting.
- VI. CAR Action Plan- Business Manager Ballard shared information regarding the corrective action plan to a timely filing of state reports which is required by the state of Iowa.
- VII. Data on Properties in St. Charles and New Virginia – Dr. Craig provided information on the school owned properties in St. Charles and New Virginia. Superintendent Craig said the insurance policy premium savings of 250.00 annual and potential risks eliminated and the New Virginia site has had some break ins in the past. The range of sales \$45 to \$55K in St Charles and \$65 to \$75K for property in New Virginia. Stanley asked about the fuel storage in New Virginia and Superintendent Craig stated the tank can be moved to our current facility. Stanley addressed concerns of fuel leakage over time and if there would be EPA requirements to clean it up. Brownlee said the power needs to be shut off at the St. Charles location to reduce current costs. Brownlee asked what contents are in the New Virginia property. Superintendent Craig said there is staging, and other scrap items. The board members would like to make sure no EPA items would surface that may prevent the sale of the property. Superintendent Craig said he will follow up on these questions.
- VIII. BOE Self-Assessment- Superintendent Craig shared information about the cost of the workshop which would be a significant cost. Superintendent Craig asked Harry Heiligenthal from the IASB to conduct a workshop for school board development. The steps to continue

growth would be to identify 3 or 4 factors for decision making, continue to build on some of the things we are already doing, and strengthen the community through a work session, website, and community outreach. The board members agreed the cost is worth the training session with Harry Heiligenthal. Superintendent Craig said it would be good for this to occur sometime in January and February. Brownlee said she would rather work with the materials from IASB over the search firm and use the resources for students. Superintendent Craig said he will check into this.

- IX. Early Retirement- Superintendent Craig shared information on the current early retirement process. We have 11 people eligible for early retirement and the board was provided copies of the schedule of cost to the district for Fy14 and supplement years. The application time is from December 7th through February 12th if the board opens the early retirement option. Superintendent Craig said there is one that has expressed interest but we needed to be prepared for decision making on this. Brownlee said this would need to be decided on for November's board meeting. Stanley said the last time they had to beef up the management fund. Brownlee said to look at the budget to see if the costs could be absorbed. Brownlee said the potential candidates would need to be notified sooner. This could also affect the hiring planning and capacity planning. The board asked to get a 3 year projection for the populations.
- X. December Board Meeting- Superintendent shared information on the December board meeting and to change the date or eliminate the meeting. Brownlee said the meeting in the past has been moved up a week to get bills paid. The school website shows the December meeting as the 16th. Brownlee said she likes the 5:30 on the 16th. Principal Snider said there would be an option on the 12th not as much activity. The last option would a full meeting on the 17th.
- XI. Future Work Session Agenda Items: None noted
- XII. Adjournment – Dan Kirkpatrick moved to adjourn. Motion Ayes 3, Nays 0. Meeting was adjourned at 6:31 p.m.

Julie Brownlee, Board President

Jacob Ballard, Board Secretary