

INTERSTATE 35 COMMUNITY SCHOOL DISTRICT
405 E. NORTH STREET
TRURO, IA 50257-0079

SPECIAL BOARD MEETING MINUTES

5:30 P.M.

High School Library

February 10, 2014

AGENDA

- I. Call to Order - President Julie Brownlee called the meeting to order at 5:34 p.m.
- II. Roll Call – Bryan Arzani, Julie Brownlee, Leah Gray, Dan Kirkpatrick, and Ken Stanley – present. Absent – None.
- III. Pledge of Allegiance
- IV. Welcome and recognize visitors – Six visitors including staff and community members were present. Linda Brock and Randy Nichols, representatives from Ray and Associates, were also present. **Administration present:** Jeff Snider, High School Principal; Dr. Jeff Craig, Superintendent; and Ted Bauer, Business Manager.
- V. Approval of Agenda – Motion to approve the agenda by Dan Kirkpatrick, seconded by Leah Gray. Motion carried Ayes 5, Nays 0.

Board President Julie Brownlee asked visitors if they had any questions or comments (Open Forum). A community member offered his time to serve on district committees in the future.

- VI. BOE Self-Assessment – Superintendent Dr. Craig handed out Board Goals and Priorities 2013-14 that the Board had previously set. Board members commented that they really like having work sessions on a regular basis. It makes board meetings go smoother and board members expressed that they felt they understood issues and situations much better because of the additional time spent collaboratively. They also discussed ways to continue to enhance and strengthen community relations and board involvement including encouraging people to attend board meetings regularly, having board members available during conferences, and having one or two board members available to talk to parents and other community members prior to work sessions. They also felt it was important for board members to continue to attend meetings, conventions, and workshops to stay informed and educated in their roles and responsibilities. The Board agreed to survey the community again this Spring to gauge the progress in some of these areas.
- VII. Organizational Chart – Superintendent Dr. Craig handed out a proposed organization chart that he has been working on. The organization chart includes grouping individuals that have similar skills and knowledge to optimize the resources of the district. More discussions will take place at future board meetings.
- VIII. Approval of Personnel -- Motion to accept the resignation of Dr. Jeff Craig effective June 30, 2014 by Leah Gray, seconded by Dan Kirkpatrick. Motion carried Ayes 5, Nays 0.
- IX. Search Firm Process – Ray and Associates Consultants, Linda Broch and Randall Nichols, were present to discuss the potential timeline and process for hiring a new superintendent. The Board members shared very positive comments regarding their experience with Ray and

Associates last year. Motion by Bryan Arzani, seconded by Dan Kirkpatrick to retain Ray and Associates as the search firm for hiring a superintendent to begin July 1, 2014. Motion carried, Ayes 5, Nays 0.

At 7:10 p.m., Brownlee announced that there would be a break before entering into closed session. At this time, visitors left the library.

- X. Superintendent Evaluation (Closed Session, Iowa Code, Ch. 21.5.i) – Leah Gray moved to enter closed session, “To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation”, seconded by Dan Kirkpatrick. Motion carried, Ayes 5, Nays 0. Closed session commenced at 7:36 p.m. Motion to enter back into open session by Leah Gray, seconded by Bryan Arzani. Motion carried, Ayes 5, Nays 0. Open session resumed at 8:23 p.m.
- XI. Board Comments
- XII. Adjournment – Bryan Arzani moved to adjourn, seconded by Leah Gray. Motion carried, Ayes 5, Nays 0. Meeting was adjourned at 8:25 p.m.

Julie Brownlee, Board President

Ted Bauer, Board Secretary