

INTERSTATE 35 COMMUNITY SCHOOL DISTRICT
405 E. NORTH STREET
TRURO, IA 50257-0079

REGULAR BOARD MEETING MINUTES

7:00 P.M.

High School Library

August 26, 2013

AGENDA

- I. Call to Order - President Leah Gray called the meeting to order at 7:02 p.m.
- II. Roll Call – Bryan Arzani, Julie Brownlee, Leah Gray, Dan Kirkpatrick, Ken Stanley, – present. Absent – none.
- III. Pledge of Allegiance
- IV. Welcome and recognize visitors – Jenny Dickinson, Erin Thornburgh, Tracy Hutton, Ron Pontolilo, Ellen Pontolilo, Candy Millard, Bobbie Finley **Administration present:** Casey Christensen, Elementary Principal, Jeff Snider, High School Principal.
- V. Approval of Agenda – Motion to approve the agenda by Dan Kirkpatrick, seconded by Bryan Arzani. Motion carried Ayes 5, Nays 0.
- VI. District Priorities – President Gray reviewed the following district priorities with the board to keep in the forefront as the board makes decisions that continue to move the district forward:
 - 1) Articulate and support a cohesive student-centered PK-12 vision for continuous school improvement
 - 2) Engage in effective teaching and relevant learning for the 21st Century
 - 3) Operate with fiscal integrity, efficiency and effectiveness
- VII. Open Forum –

Ron Pontolilo addressed the board on communication on bringing the meeting to the cable access channel and would like to hear some answers on getting items televised. Dr. Craig said he will have a conversation with him to go over the steps in getting communication channels open. Mr. Pontolilo said he would like to see people to be able to ask questions to the board and to go over this information. Dr. Craig said he would like to follow up with him on some of questions he addressed to the Board at the July 22nd meeting regarding communication. Mr. Pontolilo asked if we have been looking into a way to communicate through other avenues to get these questions out and use technology to communicate back.
- VIII. Board Comments- Julie said it would be good to cover the future work sessions. Bryan said he appreciates the time Dr. Craig is looking at the process to find ways to communicate effectively.
- IX. Superintendents Report- Superintendent Dr. Craig shared the following information in his report:
 - School Start Date update to inform board that legislation did not pass mandating all Iowa schools beginning after Labor Day.
 - Accounting Practices- will be transitioning from the P-card system through the Bank of Montreal to a local credit card. Business Manager/Board Secretary shared information on how this impacts the different parts in the accounting department.

- Power School Transition- Computer and technology updates provided by Superintendent and discussed the growing pains to get through.
- Administrative Goal Setting Process- three to four goals and one of those to be a stretch goal. SMART goal format.
- Marching Band and Show Choir- shared plans to implement.
- Fitness Center Training- currently in discussion with Leadership Team to identify a trainer for teachers and coaches so students and student athletes can be instructed in the use of equipment in a safe and appropriate manner.
- Common Core, PLC's and Teacher Leadership using SMART goals- began sharing what PLC's look, sound, and act like using On Common Ground and Learning by Doing by Eaker, DuFours, and Many. PLC Teams have been established at secondary and teacher leaders have been identified at the elementary level. Working on Curriculum Strands throughout K-12.
- Fire Chief's Meeting- August 8th Met with the chiefs from each of the three communities.

Points of Interest:

1. Establish working relationship with each chief and department
2. Review Crisis Response Plan
3. Re-familiarize with our physical plant
4. Conduct a practice evacuation with Chief, Jim Mease from Truro, present and advising.

To be Implemented:

1. Command Structure
2. AED Training
3. CPR Training
4. Active Shooter Training with Sheriff, Craig Bush (ALICE training)
5. Mass casualty staging and designation (locations)

Any emergency requiring either police or fire leaves us on our own for 10-15 minutes.

X. Road Runner Recognition-

- High School Principal, Jeff Snider said he was happy to see returning students and staff.
- Elementary Principal, Casey Christensen said he was happy to see all the staff and students back.

XI. Administrative/Department reports- Jeff Snider, High School Principal updated the school board on the graduation date which will be **Sunday, May 25 at 2:00 pm.** and shared the successful registration process and on the open house. Snider said the facilities look marvelous and he has received many comments from the community. Snider also shared the athletic events starting. He also shared information on last year's ACT scores and has been the highest in the past 4 years and progress is being made but still need to strive for greatness. Snider was also excited on moving the testing to April which should help with the ACT scores. PLC's a hit for the staff. Snider said on the technology front a new CAD system will be used for drafting and engineering. He said hearing good things about teachers from students. PBIS has more to offer students this year and positives.

Bobbie Finley, Transportation report- Shared information on items in July and gave update on buses and we should be getting them by October. One driver did not return and have a driver position available. Reports to be given at next board meeting.

Candy Millard, Food Service Director provided an update to the board to let them know the bread has been ordered in frozen and has been good. She said it looks like students are taking advantage of the fruits and veggies. She said she also lost an employee today who runs the lunch machine.

XII. Future Agenda Items

- School Board Elections (September)
- Annual Board Meeting (September)
- Certified Annual Report (September)
- Annual Transportation Report (September)
- Special Education Supplement Report (September)
- Certified Enrollment (October)
- IASB Delegate Assembly (November)

XIII. Consent Agenda –

- A) Approval of Past Minutes: July 22, 2013 Regular Monthly Meeting
July 29, 2013 Special Monthly Meeting

B) Approval of Bills

C) Approval of Personnel

- **CORRECTION July 22, 2013 board meeting minutes:**
 - **Terry Phillips- retired: Terry Shepard dismissal in accordance to Iowa Code 413.4**
- Hires –Robert (Bobby) LeMeuse (Custodian)
- Hires –Curtis Millard (Custodian)
- Hires –Jill Ekleberry (Bus Driver)
- Ryan Snyder (HS Wrestling Assistant Coach)
- Travis Egli (Assistant HS Football Coach) transfer from MS Football
- Jamie Smith (Head MS Football Coach) transfer from Head/Assistant HS Football
- John Smith (Assistant MS Football Coach) transfer from Assistant HS Football
- Mary Kay Overholtzer (Librarian Teacher)
- Julie Krull (BA+15 Teacher Contract)
- Resignation:
 - Tina McCuddin (Sub bus driver and lunch room associate)

Motion to approve consent agenda by Dan Kirkpatrick, seconded by Julie Brownlee. Motion carried Ayes 5, Nays 0

XIV. Board Policy Review: 100 series, Final Approval – Enclosed in the packet the board was provided updates and revisions to the 100 series board policies for final approval. Bryan Arzani moved to approve the updates and revisions to the 100 series board policies as presented, seconded by Julie Brownlee. Motion carried Ayes 5, Nays 0.

XV. District Developed Special Education Delivery Plan (DDSDP): Enclosed in the packet the board was provided district developed special education plan which is due September 15,

2013. Dan Kirkpatrick moved to approve the District Developed Special Education Delivery Plan as presented, seconded by Julie Brownlee. Motion carried Ayes 5, Nays 0.
- XVI. 2013-14 Open Enrollment Requests – Enclosed in the board packets were the Open enrollment requests for the 2013-14 school year.
Dan Kirkpatrick moved to approve the 2013-14 Open enrollment requests as presented due to past the March 3rd date, seconded by Julie Brownlee. Motion carried Ayes 5, Nays 0.
- XVII. Revised Bus Lease with Trades on Purchase Agreement– Enclosed in the board packet was the revised bus lease including the trades instead of taking bids as original approved in June 2013. It is in the best interest of the district to include the trades instead of taking bids on the old buses. For the district to obtain bids will produce additional expenses which include advertising, fueling, title transfer fees, and additional maintenance to keep buses functional until bid. This will also reduce the principal cost of the lease which will free up future SAVE (one cent sales tax) funds. Bus Planning to be completed in February in future so we can get them before school starts. Motion by Bryan Arzani to approve the revised bus lease with trades included on the purchase agreement as presented, seconded by Dan Kirkpatrick. Motion carried Ayes 5, Nays 0.
- XVIII. Annual Progress Report (APR) Report FY14 – Superintendent Dr. Craig shared information regarding the Annual Progress Report to the state. Report was not available at time of meeting and information from the report is tabled until next month.
- XIX. Student Transportation Agreement Martensdale-St Marys CSD Student Pickup – Enclosed in the board packet was information where Martensdale-St. Marys CSD has approved the request from Angela Miller for an I35 School bus to stop to pick up I35 students from the in-home day care providers home.
- XX. Adjournment – Bryan Arzani moved to adjourn. Motion approved Ayes 5, Nays 0. Meeting was adjourned at 8:02 p.m.

Leah Gray, Board President

Jacob Ballard, Board Secretary