

**INTERSTATE 35 COMMUNITY SCHOOL DISTRICT**  
405 E. NORTH STREET  
TRURO, IA 50257-0079

**ORGANIZATIONAL BOARD MEETING MINUTES**

8:00 P.M.

High School Library

September 23, 2013

**AGENDA**

- I. Call to Order – Board Secretary, Jacob Ballard called the meeting to order at 8:06 p.m.
- II. Roll Call – Bryan Arzani, Julie Brownlee, Leah Gray, Dan Kirkpatrick, – present. Absent – Ken Stanley.
- III. Approval of Agenda – Motion to approve the agenda by Leah Gray, seconded by Julie Brownlee. Motion carried Ayes 4, Nays 0.
- IV. Election of President and Vice President – Leah Gray moved to elect Julie Brownlee to President and Julie Brownlee moved to elect Leah Gray to Vice President, seconded by Bryan Arzani. A roll call vote followed: Bryan Arzani, Julie Brownlee, Leah Gray, Dan Kirkpatrick, and Ayes 4, Nays 0 motion carried.
- V. Oath of Officers- Board Secretary, Ballard delivered the oath of office to board members Julie Brownlee and Leah Gray as President and Vice President of the Board of Education for Interstate 35 Community School District.
- VI. Set time and Location for Regular Monthly Board Meetings-Bryan Arani moved that the board meetings be held on the 4th Monday of the month beginning at 5:30 p.m. for the Work session and 7:00 pm for the Regular Monthly board Meeting in the High School Library, seconded by Dan Kirkpatrick, Ayes4 Nays 0 motion carried.
- VII. Board Committee Selections- Bryan Arzani moved the following board members to the respective committees, seconded by Leah Gray, Ayes 4 Nays 0 motion carried.
  - Warren County Conference Board-Dan Kirkpatrick
  - Madison County Conference Board-Leah Gray
  - Clarke County Conference Board-Ken Stanley
  - IASB Delegate- Bryan Arzani
  - Negotiations-Dan Kirkpatrick and Bryan Arzani
  - Policy-Ken Stanley and Leah Gray
  - Athletic Committee-Ken Stanley and Bryan Arzani
- VIII. Annual Designations for 2013-14 School Year- Bryan Arzani designated the following individuals/organizations to the respective positions, seconded by Leah Gray, Ayes 4 Nays 0 motion carried.
  - School Attorney- Drew Bracken, Ahlers and Cooney Law Firm
  - School Insurance- EMC Insurance Companies
  - Official District Publication- Winterset Madisonian to Clarke County Oceola Sentinel paper covers more coverage motion by Leah Gray and Bryan Arzani seconded this motion of change 4 Ayes, Nays 0
  - School Depository- Union State Bank, Truro
  - Level 1 Investigators- Devin Ebert and Geoff Tessau

- ADA/504 Coordinator- Casey Christensen
  - Equity Coordinator- Jeff Snider
  - Chief Negotiator- Dr. Jeff Craig
- IX. 28E agreement with Southwestern Community College – Enclosed in the packet the board was provided the 28E Agreement with Southwestern Community College. Bryan Arzani moved to approve the 28E Agreement with Southwestern Community College as presented, seconded by Dan Kirkpatrick. Ayes 4, Nays 0 Motion carried.
- X. FFA Student Trips: In accordance with board policy 606.5 “Student Field Trips and Excursions,” Mr. Meggers is seeking Board approval of an out-of-state trip for his agriculture and FFA members to attend the FFA Convention in Maryville, MO in October 2013. Bryan Arzani moved to approve the trip requests as presented, seconded by Dan Kirkpatrick. Ayes 4, Nays 0 Motion carried.
- XI. 2013-14 Open Enrollment Requests – Enclosed in the board packets were the Open enrollment requests for the 2013-14 school year.  
Leah Gray moved to approve the 2013-14 Open enrollment requests as presented due to past the March 3<sup>rd</sup> date, seconded by Dan Kirkpatrick. Ayes 4, Nays 0 Motion carried.
- XII. Board of Education Summary–Enclosed in the board packet was the board of education summary and the steps outlined in the work session for the next action. Motion by Dan Kirkpatrick to approve the as discussed in the work session, seconded by Bryan Arzani. Ayes 4, Nays 0 Motion carried.
- XIII. Graduation 2014 Date and Time– Enclosed in the board packet was information regarding the 2014 Graduation date and time. In the work session, the board decided the 2014 Graduation date and time to be discussed between the Superintendent and the Admin team. Motion by Dan Kirkpatrick to approve Dr. Craig to go back to admin team to obtain graduation date and time by Wednesday, September 25th, seconded by Leah Gray. Ayes 4, Nays 0 Motion carried.
- XIV. Approval for Opening of Credit Card Account– Business Manager Ballard requested board approval to open a credit card account with City State Bank in New Virginia and to close our current P-card system. The currently used P-card system has its accounting issues on timeliness of payments disbursed. Motion by Bryan Arzani to approve the next step as discussed in the work session, seconded by Leah Gray. Ayes 4, Nays 0 Motion carried.
- XV. Future Agenda Items
- Certified Enrollment (October)
  - IASB Delegate Assembly (November)
  - Dr. Craig thanked the board for their personal time and efforts for the betterment of I35. He thanked Leah for her president roles and thanked Julie for taking the role of president of the board on.
- XVI. Adjournment – Leah Gray moved to adjourn. Motion approved Ayes 4, Nays 0. Meeting was adjourned at 8:36 p.m.

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Julie Brownlee, Board President

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Jacob Ballard, Board Secretary